

**MOUNTAINSIDE RESORT AT STOWE  
BOARD OF DIRECTORS MEETING MINUTES**

Tuesday, November 21, 2017

**I. CALL TO ORDER/ROLL CALL**

A duly noticed telephonic meeting was called order by Gene Brown at 7:32 p.m. The following persons were in attendance:

Board of Directors:

Gene Brown	Phil Corrinet
Judith Waldert	William Wright
Inge Brown	Steve Edwards
Leslie Eiser	Jim LaPlante
Robert Tomassetti	

Vacation Resorts International and Management:

Joel Bourassa, Director of Resorts/VRI  
Ashley Getty, General Manager

**II. APPROVAL OF AGENDA**

**MOTION:** Bob Tomassetti moved to approve the agenda as presented. Motion was seconded by Jim LaPlante and approved unanimously.

**III. OLD BUSINESS**

Detailed Billing Statements

Gene Brown distributed a scan of the new VRI detailed billing statements.

Power Outage and Storm Damage

Ashley Getty reviewed the damage after the recent storm which had wind gusts over 60 miles per hour. A few trees came down on property but no major damage was reported. The resort was without power for three days; however, guests were very understanding.

Whole Owner Contact List

Ashley Getty and Phil Corrinet discussed the early results of whole owners opting in to be put on a contact list to only be used for social event purposes. Several owners have opted in and efforts to grow the contact list are ongoing. Ashley will publish information regarding the contact list in future newsletters.

#### IV. PRESIDENT'S REMARKS

Board President Gene Brown outlined his protocol for meetings:

Meeting Logistics will be as followed:

- The President or Vice President will chair the meetings.
- A VRI representative will transcribe the minutes which are subject to review by the Secretary.
- The Secretary will record the Executive Session minutes.
- Capture actions, assign owner(s) and dates.
- Stay on topic.
- No need to squelch creativity. For topics that run-on or exceed the scope of the agenda, it will be added to the “parking lot” for future discussion.
- At the end of each meeting before adjourning, the “parking lot” items, actions and prompts for future meeting topics will be reviewed.

Role of the Board and General Manager

- Policy – Board
- Operations – General Manager

Decisions from previous Boards

- To be used as a great source of information and provides context.
- The Board is not bound by the decisions of the previous Board's or officers unless the decisions led to by-law changes, condo document changes or contractual obligations.

Judie Waldert stated that she would like to have estimated times for each agenda item added to future agendas.

#### V. COMMITTEES AND PROGRAMS

Guest Experience Committee

Chair: Inge Brown

Responsibilities:

- Review Comment Cards, complete data and report at Board meetings.
- Make suggestions on improvements that can enhance guest experiences.
- Contribute to budget development.

Buildings and Grounds Committee

Co-Chairs: Bill Wright and Steve Edwards

Responsibilities:

- Be an additional “set of eyes” at the resort. Report any findings that are in need of attention to the General Manager.
- Provide input for how to prioritize improvement projects.
- Contribute to budget development.
- Collaborate with Owner Engagement and Business Outreach Committee on spring clean-up projects.

**Owner Engagement and Business Outreach Committee**

Chair: Phil Corrinet

Responsibilities:

- Members to be determined.
- Organize social events for owners throughout the year and near the annual meeting.
- Brainstorm ideas to enhance the brand image of the resort.
- Contribute to budget development.

Steve Edwards and Bill Wright expressed interest in helping with the Owner Engagement and Business Outreach Committee.

**Personnel Policy and Procedures Committee**

Chair: Gene Brown

Responsibilities:

- Members of this committee will be members of the Executive Board.
- The objectives and annual review of the General Manager.
- Escalation point for supervisors and staff.
- The Board President is first point of contact.
- Reviewing the employee handbook and making recommendations to the Board.
- Contribute to budget development. (i.e. salary and benefits).

**Rental Committee**

Chair: Gene Brown (acting)

Responsibilities:

- Members: Bob Tomasetti, Leslie Eiser, Bill Wright, Phil Corrinet, Mark Vandenberg, nominated/interested owners and Ashley Getty (or delegate).
- Mission: All things rental, whole owner, timeshare, Rental Program, OTA's and collaboration with Guest Experience Committee. The scope of responsibility and the mission of the Committee will be further defined at future meetings.
- Contribute to budget development.

**Professional Services and Legal Committee**

Chair: Gene Brown

Responsibilities:

- Members: Judie Waldert, Steve Edwards, Leslie Eiser and Bill Wright.
- Mission: Review and negotiate contractual obligations on behalf of the Board with input from the full Board.
- Contribute to budget development.

All Committee Chairs should advise the president and Treasurer as early as possible if they are recommending the expenditure of any money for Committee purposes so that information can be included in the budget.

**VI. NEW BUSINESS**

A discussion was held on likely agenda items for the December 8, 2017 meeting.

**VII. EXECUTIVE SESSION**

**MOTION:** Judie Waldert moved to adjourn to Executive Session at 8:15 p.m. Motion was seconded by Inge Brown and approved unanimously.

**MOTION:** Judie Waldert moved to return to the Regular Meeting at 9:00 p.m. Motion was seconded by Bob Tomasetti and approved unanimously.

Discussion was held regarding an extension of the Global Connections contract for 2019. The Board voted unanimously to extend the contract for 2019 and instructed General Manager Ashley Getty to execute the contact extension on behalf of the Board prior to the end of 2017.

**VIII. ADJOURNMENT**

**MOTION:** Inge Brown moved to adjourn the meeting at 9:00 p.m. Motion was seconded by Bill Wright and approved unanimously.

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Stephen Edwards, Secretary

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Date

JB/jmf

mrs: 112117min