



BY CHOICE HOTELS

1583 River Walk Drive • Fortuna, CA • 707-725-7025 • FAX: 707-725-7088

CREDIT CARD AUTHORIZATION RELEASE FORM

I, _____ hereby authorize the Comfort Inn & Suites in Fortuna, CA to use my credit card to process the following charges for the guest(s) mentioned below arriving on _____ and departing on _____ AND I TAKE FULL RESPONSIBILITY FOR PAYMENT FOR ANY DAMAGES, LOSS OF ITEMS, SMOKING/PET CHARGES (**\$200.00 smoking charge**) AS WELL AS ANY OTHER INCIDENTAL CHARGES FOR THE ROOM.

Guest Names:

1. _____ 2. _____ 3. _____
4. _____ 5. _____ 6. _____

The charges which are approved to be billed to my credit card are as follows (initial all that apply):

Room and Tax _____ Telephone _____ Fax/Copies _____
Meeting Room _____ Laundry _____ Other _____

Company Name _____ Phone _____

Address _____

CREDIT CARD INFORMATION

Type of Card: _____

Credit Card Number: _____ Exp: _____ Code: _____

Card Holder's Name: _____

Card Holder's Signature: _____

DRIVER'S LICENSE INFORMATION

Name: _____ License #: _____ State: _____

Current Address: _____

****IMPORTANT: PLEASE INCLUDE LEGIBLE PHOTO COPY, FRONT & BACK OF BOTH THE CREDIT CARD AND CARD HOLDER'S DRIVER'S LICENSE****