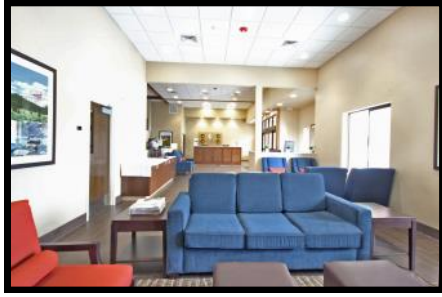




Butte,
Montana



Comfort INN of Butte

GREAT MEETINGS IN GREAT SPACES



The Montana Room is our largest & most versatile room with multiple configuration options and space for up to 70 attendees.

At the Comfort Inn of Butte, we offer a wide variety of meeting room space that will meet an even wider variety of needs.

We have two meeting rooms that can be configured in a number of different fashions to ensure your event goes smoothly and perfectly.

From bridal showers, graduation parties, and family reunions, to conferences, business meetings, **and more** we have just the space you're looking for.

Catering assistance is available – or you can bring in your own favorite recipes or contract with the caterer of your choice.

Montana Room Rental Includes:

- Table & Chair set up
 - Our most common configuration options are shown in the diagrams on the next page
- White Linen Tablecloths on each table
- Skirted Gift Table if necessary for your event
- 16' countertop at the west end for food & beverage

The Comfort Inn of Butte is not just a great place to sleep – it's a great place to gather, too.



The **Board Room** will comfortably seat up to 12 guests in a conference-style configuration.

Great For:

- Small Training Classes
- Corporate Negotiations
- Breakout Sessions
- Focus Groups
- Board Meetings

Room	Dimensions Square Footage	Maximum Seating Capacities							
		Theatre	Classroom	Conference	U-Shape	Herringbone	Hollow Square	Full Rounds	Half Rounds
Montana Room	24' x 40' 9½" 962 sq. ft	70	48	32	32	64	38	48	30
Board Room	13' 6" x 19' 4" 263.7 sq. ft.			12					

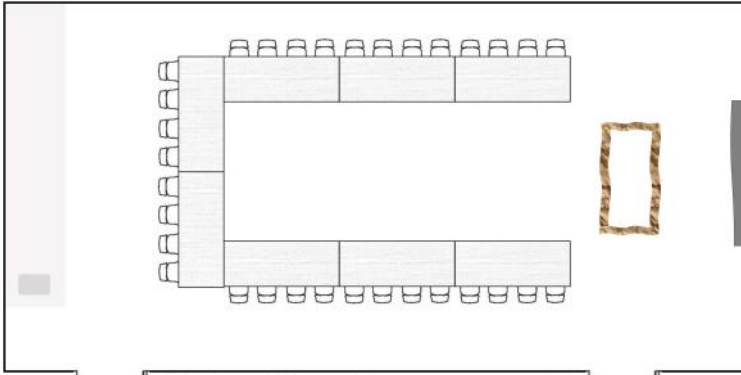
Audio-Visual Equipment available includes:

- Fax & Copy Services
- Dry-Erase Boards & Markers
- Flipcharts & Markers
- Display Easel
- Podium
- Portable Sound System
- High-Speed Internet Access
- Overhead Projector
- Projection Screen 8'
- LCD Projector
- LCD HDTV & VCR/DVD
- Conference-style Speakerphone

Set-Ups

U-Shape

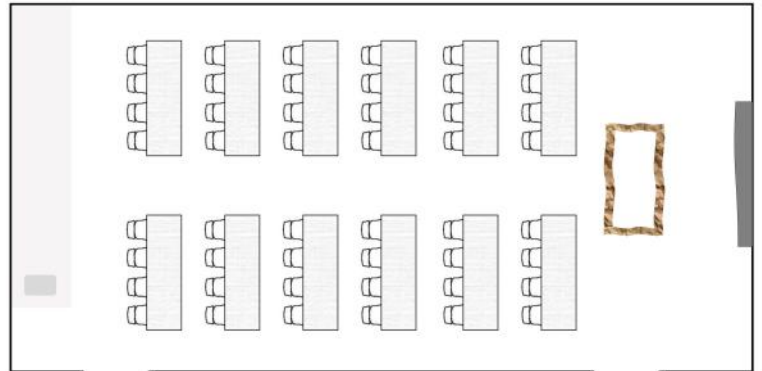
Max = 32



Works well for training events or social events/parties

Classroom

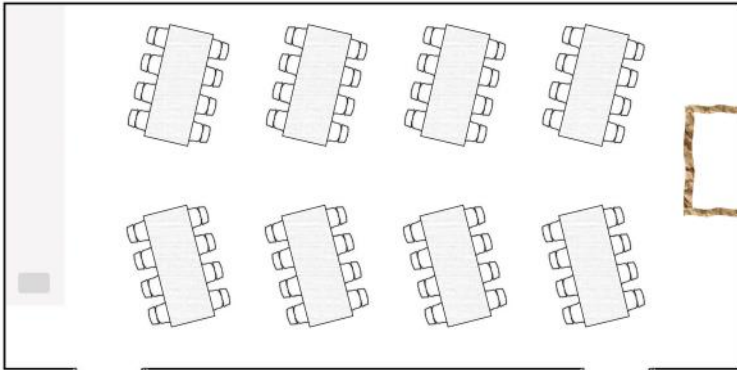
Max = 48



Works well for training events

Herringbone

Max = 64



Ideal for social events like showers, parties and celebrations

Coffee Service Includes

Beverages in Self-Serve Air-Pots

- Gourmet French Roast Coffee
- Gourmet Decaffeinated Coffee
- Hot Water (for Hot Tea)
 - Pekoe Tea Bags
 - Decaffeinated Tea Bags

Ceramic Coffee Mugs, Stir Sticks

Condiments

- Sugar, Splenda & Sweet & Low
- Half & Half Creamers
- Assorted Flavored Creamers

Pitchers of ice water & cups

- on each table or as a water station at the rear of the room



We can also provide iced tea and/or assorted canned Pepsi products on ice at a reasonable price!

Additional Information:

- Plates / Bowls / Cutlery / Napkins are not provided except when for food & beverage is provided by the hotel directly
- Please help us maintain our facility & abide by our Decorations Restrictions: **No Thumbtacks & No Confetti**
- AV Equipment is available with advance arrangements for an additional rental fee
- If you are interested in catering options, we work with a local caterer and will gladly provide you with a copy of their menu.
- You may bring in any food/beverage you would like or work with any caterer of your choosing for your event.
- Sales of Alcohol requires you obtain proper licensure, insurance, and permits.
- The hotel has 5 ice machines and you are welcome to dispense ice from them as needed.
- Use of the pool, spa, and fitness facilities requires rental of sleeping room(s). A limit of 5 guests per room can use these facilities.

Contact

Dorea A. Wilmoth, Sales Manager

Comfort Inn of Butte 2777 Harrison Avenue, Butte, Montana, 59701

☎ (406) 494-8850 | ✉ sales@comfortinnbutte.com

comfortinnbutte.com

