



REGAL PARK

CONFERENCE AND EVENTS PACK 2019-2020

COMFORT INN REGAL PARK

44 BARTON TERRACE EAST, NORTH ADELAIDE





REGAL PARK



NORTH ADELAIDE

Just minutes away from the CBD, North Adelaide is one of the most affluent residential suburbs in South Australia. The idyllic streets are filled with heritage mansions, villas, and worker's cottages shaded by the canopies of perennial trees.

O'Connell and Melbourne Streets have long been bustling dining and shopping destinations offering a wide range of cafes, long-standing restaurants and trendy boutiques. North Adelaide Village is a full-service complex comprising of a supermarket, green grocer, butcher and pharmacy. There are over ten historical pubs in the area.

Alongside an extensive range of upmarket amenities, the precinct also encompasses historical landmarks and exceptional experiences including the St Peter's Cathedral, Adelaide Zoo and Adelaide Oval, the State's premier sporting stadium



Comfort Inn Regal Park | 44 Barton Terrace East, North Adelaide, SA 5006
Phone: 08 8267 3222 | functions@regalpark.com.au | www.regalpark.com.au



REGAL PARK

ACCOMMODATION

The Comfort Inn Regal Park is South Australian owned by M & G Hotel Group. The Hotel is located just off iconic O'Connell Street, situated North of the River Torrens overlooking Adelaide park lands, walking distance to many main attractions in the local area.

To compliment your event held at Comfort Inn Regal Park our property offers comfortable & affordable accommodation with 38 guest rooms. Featuring ensuite bathroom, TV, complimentary car parking, WiFi, breakfast, function room, bar & guest BBQ and pool area.



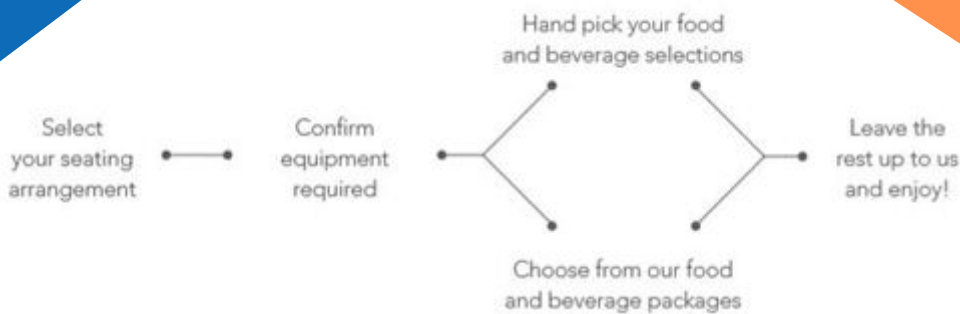
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THE TERRACE ROOM

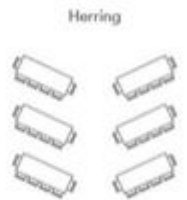
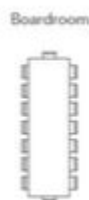
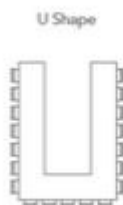
Central location with onsite car parking, ground floor access, all inclusive equipment hire, complimentary WiFi, natural lighting with block out curtains



REGAL PARK



Theatre 70	U Shape 50	Boardroom 40	Rounds 50	Classroom 40	Herring 40
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EQUIPMENT

- Roof mounted projector
- 150 inch screen
- Google chrome cast
- Microphone
- Welcome sign
- Registration tables
- White Board
- Flip Chart
- Lectern

Full Day Hire
\$320

Half Day Hire
\$280

**Surcharge of \$19 per table applies for rounds*



REGAL PARK

DAY DELEGATE PACKAGE

Full day package includes

\$49.5 pp

- Full day room hire
- Use of all AV & equipment
- Seasonal fresh fruit basket on arrival
- Continuous all day tea and coffee station
- Cold water station
- Morning tea - scones with jam & cream
- Standard lunch
- Afternoon tea - selections of cakes & slices
- Writing pads & pens
- Selection of mints
- On site car parking
- Complimentary WiFi

Half day package includes

\$39 pp

- Half day room hire
- All of the above with only morning tea or afternoon tea served

**Minimum 20 people. Price per person.*

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REGAL PARK

CORPORATE BREAKFAST

Our unique streamlined breakfast format
of ordering at the entrance

\$33 pp

Espresso coffee on arrival including danishes & fresh fruit
platters

- Gluten free granola with fruit, berries & yoghurt
- Smashed avocado with poached eggs
- Big breakfast - scrambled egg, bacon, tomato, mushroom, spinach & toast
- Vegetarian - poached eggs, tomato, mushroom, spinach & avocado

**Minimum 25 people. Price per person.*

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CATERING OPTIONS

Self-serve tea and coffee stations

\$ 5 pp

Filtered coffee & a selection of teas

Juice or soft drink jugs

\$10 ea

Baked goods

\$ 3.5 pp / per item

Choice of assorted muffins, scones with jam & cream, assorted cakes & slices or biscuits served at your designated break time

Seasonal whole fruit basket

\$ 2.5 pp

Seasonal fresh fruit platter - serves 10

\$35 ea

Cheese platter - serves 10

\$50 ea

A selection of cheeses, dried fruit & crackers

Barista made coffee available on request and charged on consumption.



REGAL PARK

CONFERENCE LUNCH OPTIONS

STANDARD LUNCH

\$18.50 pp

Assortment of fresh meat & salad wraps,
gourmet pies & pasties

FULL LUNCH

\$22 pp

Assortment of fresh meat & salad wraps,
gourmet pies & pasties, pizza bites
Chicken skewers & Arancini balls

GOURMET BBQ LUNCHEON

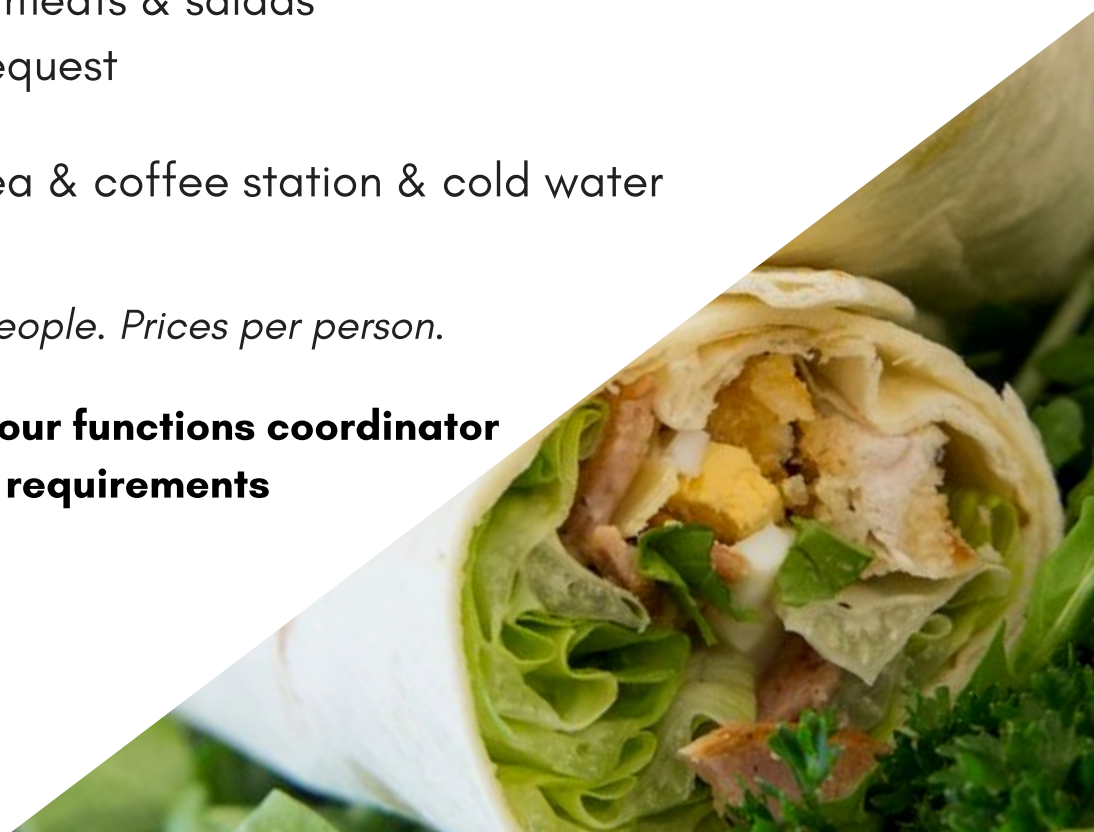
TBC

Assortment of meats & salads
Available of request

Served with tea & coffee station & cold water

**Minimum 20 people. Prices per person.*

***Please notify our functions coordinator
of any dietary requirements**





REGAL PARK

FUNCTION DINNER OPTIONS

2 COURSE - CHEF SELECTION

\$29.50 pp

Chef selection of - entree & main OR main & dessert (2 choices)

3 COURSE - CHEF SELECTION

\$42.50 pp

Chef selection of 1 entree, 2 main & 2 dessert

2 COURSE MENU

\$39 pp

Your choice of 2 entree & 2 main OR 2 main & 2 dessert

3 COURSE MENU

\$52 pp

Your choice of 2 entree, 3 main & 2 dessert

EXTRAS

Barista made coffee charged on consumption \$5

Cheese platters serves 10 guests \$50

Table served with seasonal vegetables & salad. Filtered coffee and assorted teas will be available following your meal.

**Minimum 20 people. Price per person.*





REGAL PARK

CANAPE OPTIONS \$20pp

50 people & under = 5 choices

Over 50 people = 8 choices

- Prawn & Chorizo skewers (GF)
- Duck spring rolls
- Vegetarian spring rolls (V)
- Spiced meat balls
- Salmon toast
- Chicken or beef skewers (GF)
- Mini quiche
- Aranchini balls (V)
- Pizza bites
- Salt & pepper squid
- Sliders - meat or vego
- Gourmet pies
- Vegan skewers (VE)
- Savory tartlets

**Minimum 20 people. Price per person.*

GRAZING TABLE \$20pp

Chef selection of antipasto, fruits, dips, crackers & treats to spoil your guests as they mingle & graze

**Minimum 20 people. Price per person.*

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TERMS & CONDITIONS

While we make every effort to ensure that our guests have a wonderful event, we put safety of guests and staff first at all times. Please read terms & conditions carefully when organising a function at Comfort Inn Regal Park as these are accepted when confirming booking.

BOOKINGS

A tentative booking is only secured and confirmed once the booking form with full payment is received. Tentative bookings are only held for seven days or until credit card details are confirmed by the function organiser.

RESPONSIBLE SERVICE OF ALCOHOL

The Hotel is licensed, staff provide responsible service of alcohol at all times for the safety of staff and patrons of the Hotel. We reserve the right to refuse service to anyone deemed to be intoxicated. Minors must be off premise by 11.50pm with absolutely no exceptions. Any guest who is found to supply a minor or intoxicated person with alcohol will be removed from the premises without exception.

SAFETY OF PATRONS & STAFF

We reserve the right to remove any individual who is unduly intoxicated or acting in an objectionable manner; close a function early if groups act inappropriately, display unruly behaviour or pose a risk to others. Any patron showing aggressive, intimidating or objectionable behaviour to any staff member or guest will be removed from premises.

FINAL NUMBERS & REQUIREMENTS

Final numbers & food/beverage selections are required 7 days prior to your event, communication to the functions team is your responsibility 7 days prior to the event. functions@regalpark.com.au

CLEANING

General cleaning is included in your room hire fee. If extra cleaning is required, the organiser may be charged a fee. You will be notified and invoiced for this charge with payment due within 7 days. We do not permit glitter or confetti.

DAMAGES / THEFT

If damages are incurred, the function organiser is held solely responsible. Nothing may be adhered to the walls or glass with sticky tape. No confetti or glitter to be used. Live candles are not permitted. If a guest is found to have damaged or stolen Regal Park property, the organiser will be charged and in the extreme cases, authorities will be notified. Excessive glass breakage will be charged to the function organiser.

CANCELLATIONS

Confirmed bookings cancelled before the event forfeits deposit. Bookings cancelled up to 28 days before the function will not be refunded.

SECURITY

Security will be booked at management discretion and in certain cases functions will be charged a fee to hire security e.g. 18th birthdays, buck shows. 18th's, buck shows and some events incur separate terms & conditions.

GOODS / PROPERTY

The Comfort Inn Regal Park will not be held responsible for any goods and property on premises before, during and after the event/function. Owners leave property at Comfort Inn Regal Park at their own risk. All property must be collected within 24 hours of the event/function completion. Management and function staff must be informed if goods are to be dropped off or left for collection prior to the event.

PAYMENT OF YOUR ACCOUNT

Payment is required in full by the end of your function. We do not invoice for post payment or accept personal cheques. Any additional charges will be invoiced 24 hours after the event additional charges due within 7 days. Cash is welcome. Direct debit prior to function and credit card payments accepted.

MINIMUM SPEND & PRICING

\$700-. Please note that prices and products are subject to availability and may change or alter with notification.

SURCHARGES

After hours surcharge is \$50 per hour applying to functions that run past 9am. 10% surcharge applies on public holidays. Surcharges are incurred if minimum number or spend is not reached or when function pack menu/items are changed.

AGREEMENT

You accept all terms and conditions stated in Comfort Inn Regal Park function pack and booking form. You accept staff responsibilities to safely manage your function. Non-compliance of the above conditions can see functions closed down. Please contact functions@regalpark.com.au for any clarification.



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LOCATION



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