

The Corners Mansion
Bed & Breakfast Inn
Vicksburg, Mississippi

WEDDING QUESTIONNAIRE

BRIDE NAME _____ CONTACT # _____

Email _____

MAILING ADDRESS _____

_____ ZIP _____

SECONDARY BRIDE CONTACT _____ CONTACT# _____

GROOM NAME _____ CONTACT # _____

SECONDARY GROOM CONTACT _____ CONTACT# _____

AUTHORIZED CHANGE AGENT (optional) _____ CONTACT# _____

DATE OF EVENT _____ GUARANTEED NUMBER _____

CEREMONY LOCATION _____

START TIME _____

RECEPTION LOCATION _____ DATE _____

START TIME _____

GUARANTEED END TIME _____

MENUS:

Hors D'oeuvres Buffet
\$3.00 per item per person includes Punch
Plus 7% tax and 18% gratuity

Shaved Ham Sandwiches or Barbecued Meatballs
Carved Smoked Turkey or Ham with Biscuits or Ginger Lime Pork Loin on Rolls
Bruschetta ~ Fresh Tomatoes with Sweet Onion and Cilantro on Toasted French bread
Cucumber Sandwiches or Vicksburg Tomato Sandwiches
Crab Cakes or Catfish Tidbits
Chicken Tenders with Ranch Dip or Pulled Pork Bar-B-Q Sandwiches on Yeast Rolls
Sausage Tuzzi Bites or Cheese and Cracker Platter
Vegetable Platters with Ranch Dip or Fresh Fruit Platter
Sherry Cream Shrimp Dip or Croissant Bites with Ham & Cheese
White Grape, Citrus, Blueberry or Cranberry Punch

3 Course Seated (Rehearsal) Dinner \$25-\$30.00 (+ tax and gratuity) per person Maximum 50 people. Soup or Salad, main course and desert served. Additional Menu's can be provided upon request. Liquor provided by Contractee. Bartender provided by The Corners Mansion for an additional \$100.00.

The Corners Mansion
 601 Klein Street, Vicksburg, MS 39180 601-636-7421 www.thecorners.com
info@thecorners.com

FACILITY FEES:

Facility Fee includes the use of the formal Parlor, gardens and glassed in veranda at the rear of the house and the front gallery. We will put up the toile and the bows on the rear wall and gate, a sign at the rear gate to direct your guests into the rear gardens, white or cream linen tablecloths, silver ware and glass plates for the reception buffet. Plates and silverware will be provided for your Wedding cake and Grooms cake.

1-90 guests = \$500 (+ 7% tax = \$535)
 91-125 guests = \$600 (+ 7% tax = \$642)
 126-200 guests = \$700 (+ 7% tax = \$749)

OVERNIGHT MANSION ROOMS TO BE RENTED:

A minimum of 8 rooms; the Master Bedroom Suite, Library, Eastlake Room, Quarters 1 & 2, Rose Room, Stained Glass Room and Blue Room, must be rented:

| | Wedding Rates | All rooms with Private Baths | Total with 10% Tax Dbl. Occ. | Total with 10% Tax Max Occ. |
|---|---------------|---|---------------------------------|--------------------------------|
| The Master Bedroom Suite | \$ 140.00 | Queen and Two Twins | \$ 154.00 | \$ 198.00 |
| The Library | \$ 120.00 | Queen | \$ 132.00 | \$ 132.00 |
| Eastlake Room | \$ 120.00 | Queen | \$ 132.00 | \$ 132.00 |
| Guest Quarters 1 | \$ 120.00 | Queen | \$ 132.00 | \$ 132.00 |
| Guest Quarters 2 | \$ 120.00 | Queen | \$ 132.00 | \$ 132.00 |
| The Blue Room | \$ 105.00 | Queen and Twin | \$ 115.50 | \$ 137.50 |
| The Stained Glass Room | \$ 105.00 | Queen and Twin | \$ 115.50 | \$ 137.50 |
| The Rose Room | \$ 105.00 | Queen | \$ 115.50 | \$ 137.50 |
| | \$ 935.00 | Mandatory room rental total with tax | \$ 1,028.50 | \$ 1,138.50 |
| Additional Rooms Available: | | | | |
| Garden Room 2 | \$ 120.00 | Two Double | \$ 132.00 | \$ 176.00 |
| Galleries 1 | \$ 135.00 | Queen and Twin | \$ 148.50 | \$ 170.50 |
| Galleries 2 | \$ 135.00 | King | \$ 148.50 | \$ 148.50 |
| Galleries 3 | \$ 135.00 | King and Twin | \$ 148.50 | \$ 170.50 |
| Galleries 4 | \$ 135.00 | King | \$ 148.50 | \$ 148.50 |
| | \$ 660.00 | | \$ 726.00 | \$ 814.00 |
| Includes breakfast and a tour of our home | | | \$ 1,754.50 | \$ 1,952.50 |

The perfect spot for a family reunion and renewal of friendship with a full southern style gourmet breakfast the next morning and a tour of our historic home. Just have your friends and family mention that they are with the wedding party when they make their reservations. We can sleep up to 32 people in our 12 guest rooms.

Check-in date _____ Check-out date _____

REHEARSAL DATE _____ TIME _____

The Corners Mansion
601 Klein Street, Vicksburg, MS 39180 601-636-7421 www.thecorners.com
info@thecorners.com

WEDDING CEREMONY

LOCATION _____ TIME _____

The following items to be provided by The Corners Mansion:

White Wood Folding Chairs – 100 each

60" Round Tables – 10 each

Table linens, serving utensils, dishes, 10 oz. clear plastic tumblers and silverware for up to 175 guests. Wine glasses can be supplied for an additional \$1.00/person. Paper luncheon napkins can be provided by The Corners, at an additional cost, if they are not provided by the Bridal Party with preprinted logo.

OTHER ITEMS TO BE PROVIDED BY THE CONTRACTEE:

Flowers, decorative arches or candles, the wedding cake, the groom's cake, liquor, wine, beer and chairs for more than 100 guests.

MUSIC FOR CEREMONY PROVIDED BY _____

If The Corners Mansion provides their music system ADD \$125.00 (+ 7% Tax = \$133.75). Bridal party to provide specific instructions and play lists:

FLORIST ARRIVAL TIME _____

FLORAL ARRANGEMENT LOCATION _____

BRIDES ENTRANCE WILL BE FROM WHERE? _____

RECEPTION

Ends three hours from the agreed upon start time of the wedding ceremony

LOCATION _____

EXTRA HOUR PURCHASED (circle one) YES NO If yes, COST \$100.00 per hour

GUARANTEED END TIME _____

BRIDAL CAKE ARRIVAL TIME _____

BRIDAL CAKE LOCATION _____

GROOMS CAKE ARRIVAL TIME _____

GROOMS CAKE LOCATION _____

GUEST BOOK LOCATION _____

GIFT TABLE LOCATION _____

OTHER SPECIAL INSTRUCTIONS _____

The Corners Mansion
601 Kfein Street, Vicksburg, MS 39180 601-636-7421 www.thecorners.com
info@thecorners.com

I agree that all of the above details are correct and accurate. I understand that once signed no verbal changes may be made to the above contract. All details will be carried out as stated here unless I initial any changes along with the event coordinator. Unless a name and number of an approved change agent is provided no changes will be made the day of the wedding except by the bride.

I also understand that the above costs are an estimate only and that an actual bill will be provided to me six weeks before the wedding. All remaining costs for the wedding will be paid at that time and serve as my acceptance of the contracted fees. I understand that a credit card must be provided one month before wedding to be used only for damage fees or for extra fees that may occur last minute on the day of the event. A guaranteed number of rooms must be given one month before wedding and I understand that those rooms then become part of the contract and at no point after signing this document can rooms be released. All rooms must be paid for one month before the event occurs.

Contractee

_____ Date _____

Macy Whitney and Joe Trahan, Resident Owners
The Corners Mansion

_____ Date _____

Bride or Groom

CONTACTS

FLORIST _____ PHONE NUMBER _____

CAKE _____ PHONE NUMBER _____

MINISTER _____ PHONE NUMBER _____

CEREMONY MUSIC _____ PHONE NUMBER _____

DJ/BAND _____ PHONE NUMBER _____

PHOTOGRAPHER _____ PHONE NUMBER _____